



**Town of Arlington, Massachusetts**  
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## Meeting Minutes 04-11-07

**Town of Arlington**  
**Affirmative Action Advisory Committee**

**730 Massachusetts Avenue, Arlington, MA 02476**  
**(781) 316-3120**

Barbara Boltz, Co-Chair  
 Adrienne McClure, Co-Chair  
 Augusta Haydock  
 Jack Jones  
 Elaine MacLachlan  
 Tricia O'Donoghue  
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee  
 Meeting Minutes  
 Wednesday, April 11, 2007  
 7:30 p.m.

Present: Caryn Malloy, Barbara Boltz (Co-Chair), Adrienne McClure (Co-Chair), Howard Winkler, Augusta Haydock, Elaine MacLachlan, Jack Jones

Absent: Tricia O'Donoghue

Adrienne McClure chaired the meeting.

### Meeting Minutes

Barbara Boltz moved approval of the March 28, 2007 minutes as amended. SO VOTED

### Current Job Openings

The Committee reviewed current job openings. They discussed the hiring process for the Chief Technology Officer position; the committee was disappointed that there were no minority applicants interviewed for the position.

### Current Bid Projects

Park Circle Fire Station is being constructed by Elizabeth Contracting. The Committee reviewed the new statistical analysis sheet, designed by purchasing agent Domenic Lanzillotti. The form clearly indicates the female and minority participation in qualifying projects; the Committee was very pleased with the new forms which will be provided to contractors at the beginning of projects.

### School Diversity Task Group

Barbara Boltz reported that the group is scheduled to meet with School Superintendent Nate Levenson on April 24<sup>th</sup> and she will report at the next meeting.

### Continuing Business

The group reviewed the notes of Committee member Tricia O'Donoghue from her attendance at the *No Place for Hate* meeting held on Wednesday, March 28, 2007. The Committee engaged in an extended conversation about the sponsorship of the program by the Anti Defamation League.

Update of Affirmative Action Plan

The Committee tabled discussion of the plan until next meeting.

Augusta Haydock moved to adjourn the meeting at 8:30 p.m.

SO VOTED

A true record. Attest:

Caryn C. Malloy  
Affirmative Action Officer